

ODISHA STATE COMMISSION FOR BACKWARD CLASSES
A-2 BLOCK, 6th FLOOR, TOSHALI BHAWAN, SATYA NAGAR
BHUBANESWAR-7510007

No. 188 /OSCBC, Bhubaneswar

Date 03/02/2023

(OE-I-08/2021)

From

Sri V.V.Yadav, IAS
Member-Secretary, OSCBC

To

The Commissioner of Police, Bhubaneswar-Cuttack
All Collectors
All Commissioners of Municipal Corporations
All Superintendents of Police
Government of Odisha

Sub: **Minutes of the preparatory meeting for resumption of survey of the social and educational condition of the people belonging to the backward classes in Odisha held under the Chairmanship of Chief Secretary, Odisha on 25.01.2023 at 4 P.M. through video conferencing mode.**

Madam/Sir,

In inviting a reference to the above cited subject, I am to enclose herewith a copy of the Minutes of the preparatory meeting for resumption of survey of the social and educational condition of the people belonging to the backward classes in Odisha held under the Chairmanship of Chief Secretary, Odisha on 25.01.2023 at 4 P.M. through video conferencing mode for your kind information and necessary action.


Yours faithfully,


Member-Secretary
OSCBC

Date 03/02/2023

Memo No. 189 /OSCBC

Copy forwarded to OSD to the Chief Secretary, Odisha for kind information of Chief Secretary.


Administrative Officer
OSCBC

(P.T.O)

Memo No. 190 /OSCBC

Date 03/02/2023

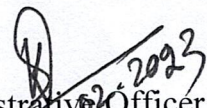
Copy forwarded to Director, OBC for kind information.


Administrative Officer
OSCBC

Memo No. 191 /OSCBC

Date 03/02/2023


Copy forwarded to P.S. to Chairman, OSCBC for kind information of Chairman.


Administrative Officer
OSCBC

Memo No. 192 /OSCBC

Date 02/02/2023

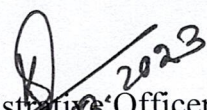
Copy forwarded to P.S. to Member-Secretary, OSCBC for kind information of Member-Secretary.


Administrative Officer
OSCBC

Memo No. 193 /OSCBC

Date 03/02/2023

Copy forwarded to P.S. to Commissioner-cum-Secretary, S.T. & S.C. Dev., M & BCW Department for kind information of Commissioner-cum-Secretary.


Administrative Officer
OSCBC

PROCEEDINGS OF THE PREPARATORY MEETING FOR RESUMPTION OF SURVEY OF THE SOCIAL AND EDUCATIONAL CONDITIONS OF THE PEOPLE BELONGING TO THE BACKWARD CLASSES IN ODISHA HELD ON 25.01.2023 AT 4:00 P.M. THROUGH VIDEO CONFERENCE UNDER THE CHAIRMANSHIP OF THE CHIEF SECRETARY, ODISHA

A preparatory meeting with all the Collectors, Commissioner of Police, Bhubaneswar-Cuttack and Superintendents of Police was held under the Chairmanship of the Chief Secretary, Odisha on 25.01.2023 at 4:00 P.M. through video conference mode.

At the outset, the Member- Secretary, Odisha State Commission for Backward Classes (OSCBC) extended warm welcome to all the members present in the meeting and made a power point presentation on the entire process of survey including the rescheduled survey calendar, present status of the preparatory work of the survey and role and responsibilities of the various officers who are to be involved in the survey. He apprised that the survey is a time bound exercise and the Collectors/Municipal Commissioners will have to play a vital role to ensure smooth and successful completion of the survey.

After due deliberations, the following decisions were taken up.

1. The revised timeline regarding the resumed survey calendar, as per Annexure-I, was communicated to all the members. All the District Collectors/Municipal Commissioners were requested to strictly adhere to the revised timeline for the survey.
2. Relevant information as and when required by this Commission must be provided/up dated in the Google Docs as devised by this Commission within the stipulated timelines.
3. Appointment of District Nodal Officers/District Nodal Officers-Officers in the rank of ADMs/CDO-cum-EO, Zilla Parishads as District Nodal officer, and Sub Collectors/ Deputy Collectors as Deputy District Nodal officer are to be appointed by the concerned Collectors and updating the same in the Google doc. by 10th Feb 2023.
4. Appointment of Nodal Officers for Municipal Corporations-Officers

in the rank of Additional Commissioners/Deputy Commissioners is to be appointed as Nodal Officers by the concerned Municipal Commissioners and updating the same in the Google doc. by 10th Feb 2023.

5. Appointment of Block/ULB Nodal Officers –Officers in the rank of BDOs are to be appointed as Block Nodal Officers for respective Blocks and Officers in the rank of Executive Officers (ORS/OAS) of NACs/ Municipalities are to be appointed as Nodal Officers for respective ULBs by the District Nodal Officers for the respective districts. The entire exercise along with updation of relevant information in the Google Doc must be completed by 10th Feb 2023.
6. Stock taking, up dation of information on storage facility of the dispatched survey materials, assessment of ICR survey forms and survey materials-physical verification of the survey materials and the storage facilities are to be undertaken by the identified Deputy District Nodal Officers for Districts and Nodal Officers for Municipal Corporations and the status of the survey material is to be updated in the Google Doc by 10.02.2023. The updated information is to be duly certified by the concerned Collectors/Municipal Commissioners mentioning proper storage and safety of survey materials and is to be furnished to OSCBC by 10.02.2023.
7. Preparatory steps- The Chief Secretary, Odisha emphasized regarding the importance of the survey. He apprised that ancillary activities related to survey such as identification of training centers at District and Block/ ULB level, re-inspection of zonal centers for ICR Form scanning for assessing the arrangements as per SOP, re-inspection of survey centers already finalized, readiness of survey form validation center with required computer, internet and other logistics at Block/ ULB level, wide dissemination of IEC activities at District and Block/ULB level as per instructions to be communicated by the Commission must be completed in a time bound manner.
8. The District Collectors/Municipal Commissioners were informed to issue necessary instructions to their subordinate offices for extending necessary cooperation and adherence to the instructions and

notifications issued by OSCBC from time to time during the survey.

9. Information regarding banking transaction-Bank accounts for each of the districts and municipal corporations has been opened centrally in the HDFC bank through parent-child account mode. Each of the bank accounts has been made operational. District Nodal Officers and Nodal Officers for Municipal Corporations are to cross check the operational modalities of the respective bank accounts.
10. Role of Police Personnel-DGP, Odisha in his address to all his field officials urged to take the survey matter seriously and to handle the law and order situation in a sensitive manner. Some outrage or agitation may occur in some areas regarding the enrolment of name in the survey form, listing of caste in SEBC list etc. He also requested the officials to take up the matter if necessary, through enquiry from local Executive Magistrate like Tahasildar/Additional Tahasildar.

The meeting ended with a vote of thanks to the Chair.


Chief Secretary

Odisha

TIMELINE FOR SEBC SURVEY IN ODISHA

Sl.No.	Activities	Timeline
01	Re-appointment of Observers, SLMTs / District Nodal Officers / Deputy District Nodal Officers / Nodal Officers of Municipal Corporations / DLMTs / BLMTs	By 10.02.2023
02	Stock taking and assessment of ICR Forms, survey materials, training handbooks and other ancillaries.	By 10.02.2023
03	Placement of indent for additional requirement, if any	By 20.02.2023
04	Up-dation of database of different officers (Supervisors and Enumerators) to be involved in survey works at Block / ULB level.	By 15.02.2023
05	Preparatory works for finalization of the concept for IEC material	16.02.2023 to 28.02.2023
06	Fresh training of SLMTs	21.03.2023
07	Fresh training of Observers and DLMTs	22.03.2023 to 24.03.2023
08	Fresh training of BLMTs / ULBMTs	04.04.2023 to 05.04.2023
09	1st phase training to Enumerators and Supervisors	06.04.2023 to 13.04.2023
10	2nd phase training to Enumerators and Supervisors	18.04.2023 to 24.04.2023
11	Launching and wide dissemination of IEC activities throughout Odisha	01.03.2023 to 27.05.2023
12	Receiving of forms by enumerators	By 25.04.2023
13	Duration of survey	01.05.2023 to 20.05.2023
14	Special drive for Survey	21.05.2023 to 27.05.2023
15	Scanning & Digitization of filled up ICR Survey Forms at 10 different Zonal Centers	28.05.2023 to 12.06.2023
16	Validation of forms by Enumerators at Block / ULB level	19.06.2023 to 26.06.2023
17	Publication of Draft Data	27.06.2023
18	Period of inviting objections	28.06.2023 to 03.07.2023
19	Validation of database	04.07.2023 to 11.07.2023
20	Publication of Final Data	12.07.2023